CAREER SEARCH SERIES
Webinar 2

acrn anthropology
CAREER READINESS NETWORK

What Anthropology Skills Are Part of Your Toolkit?

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June 18, 2026

Agenda

- **Introductions**
  - Jennifer Studebaker
  - Anthropology Career Readiness Network
- **Skills**
  - Why Skills?
  - Identify and Rate Your Skills
    - Exercise
    - Share
  - Translating Anthropology Skills to the Workplace
- **Discussion**

Introduction

Jennifer Studebaker

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Owner & Founder of
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Co-Chair of
Anthropology Career Readiness Network

MS in Anthropology, Purdue University
BA in Anthropology, Indiana University

Anthropology Career Readiness Network (ACRN)

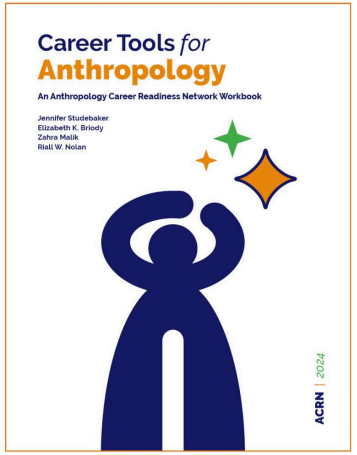
Our Mission

Helping to prepare the next generation of anthropologists to meet tomorrow's challenges and opportunities.

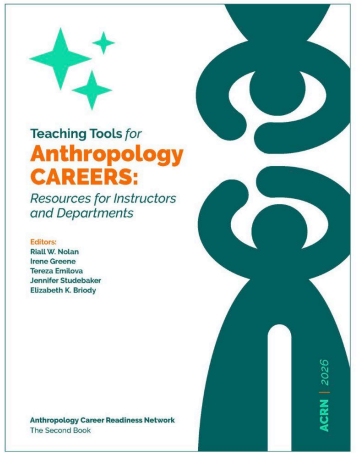
Our Resources

- "How-to" Tools for Job Seekers and Instructors including our books: ***Career Tools for Anthropology & Teaching Tools for Anthropology***
- Speaker's Bureau
- World of Work Blog
- Client-based Class Projects
- Departmental Advisory Initiative and more!

Check out ACRN's Career Readiness Books!



For Students and Graduates at any Career Stage



For Instructors and Practitioners

Available on Amazon for $10

Available for $25 from Amazon and Barnes & Noble

anthrocareerready.net

Why skills?

- **Employers need to know what you can do to know if you are a fit for the role.**
- **How do you get experience?**

Courses

Internships

Field Schools

Clubs

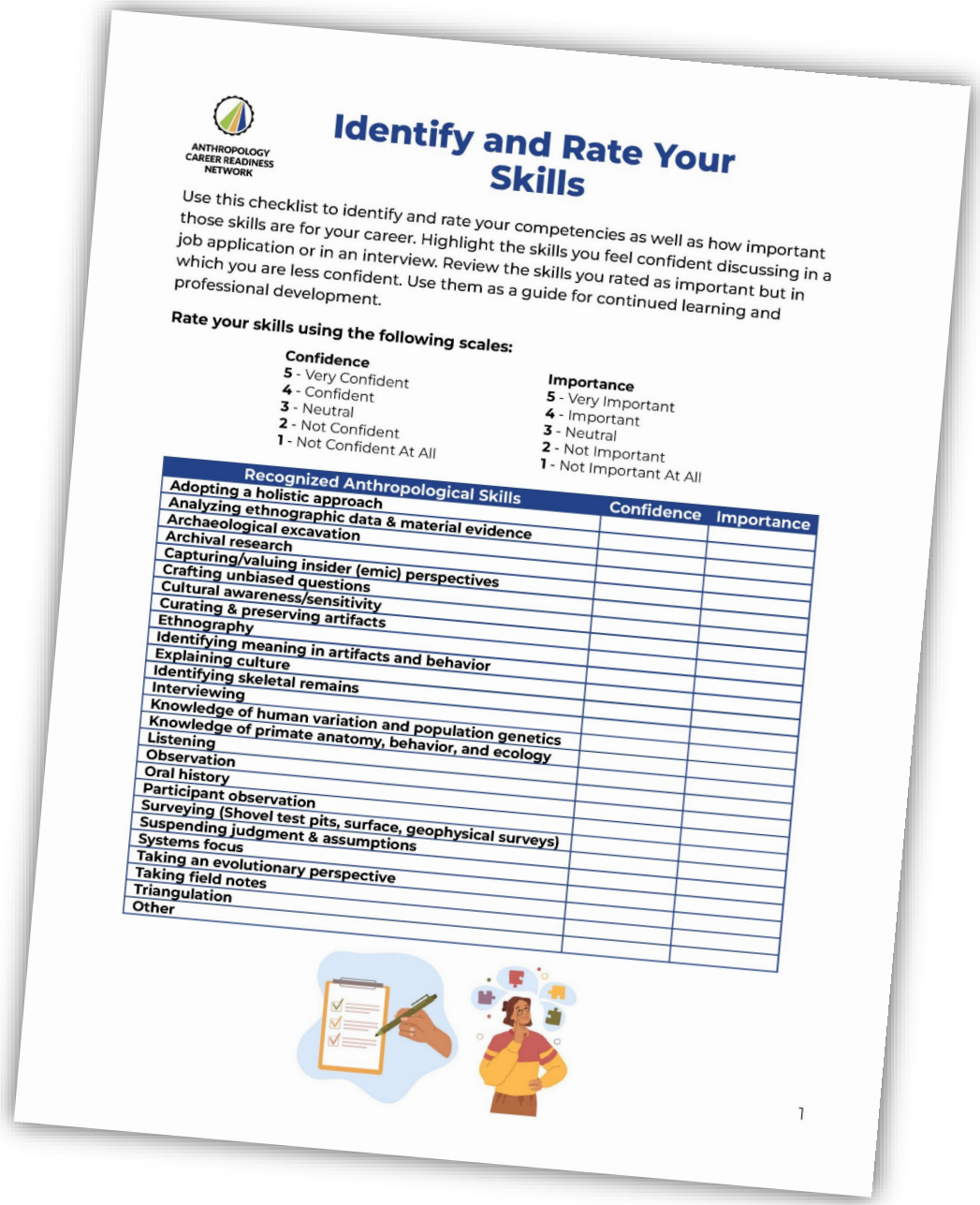
Volunteering

On the Job

Identify and Rate Your Skills

Skill Sections
Recognized Anthropological Skills
Project and Program Work
Working with Others
Communication
Technical Abilities

Exercise: Pick a section on the tool right now to work through on your own.
(Silent work time - 8 mins)



ANTHROPOLOGY CAREER READINESS NETWORK

Identify and Rate Your Skills

Use this checklist to identify and rate your competencies as well as how important those skills are for your career. Highlight the skills you feel confident discussing in a job application or in an interview. Review the skills you rated as important but in which you are less confident. Use them as a guide for continued learning and professional development.

Rate your skills using the following scales:

Confidence
5 - Very Confident
4 - Confident
3 - Neutral
2 - Not Confident
1 - Not Confident At All

Importance
5 - Very Important
4 - Important
3 - Neutral
2 - Not Important
1 - Not Important At All

Recognized Anthropological Skills	Confidence	Importance
Adopting a holistic approach		
Analyzing ethnographic data & material evidence		
Archaeological excavation		
Archival research		
Capturing/valuing insider (emic) perspectives		
Crafting unbiased questions		
Cultural awareness/sensitivity		
Curating & preserving artifacts		
Ethnography		
Identifying meaning in artifacts and behavior		
Explaining culture		
Identifying skeletal remains		
Interviewing		
Knowledge of human variation and population genetics		
Knowledge of primate anatomy, behavior, and ecology		
Listening		
Observation		
Oral history		
Participant observation		
Surveying (Shovel test pits, surface, geophysical surveys)		
Suspending judgment & assumptions		
Systems focus		
Taking an evolutionary perspective		
Taking field notes		
Triangulation		
Other		

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SHARE

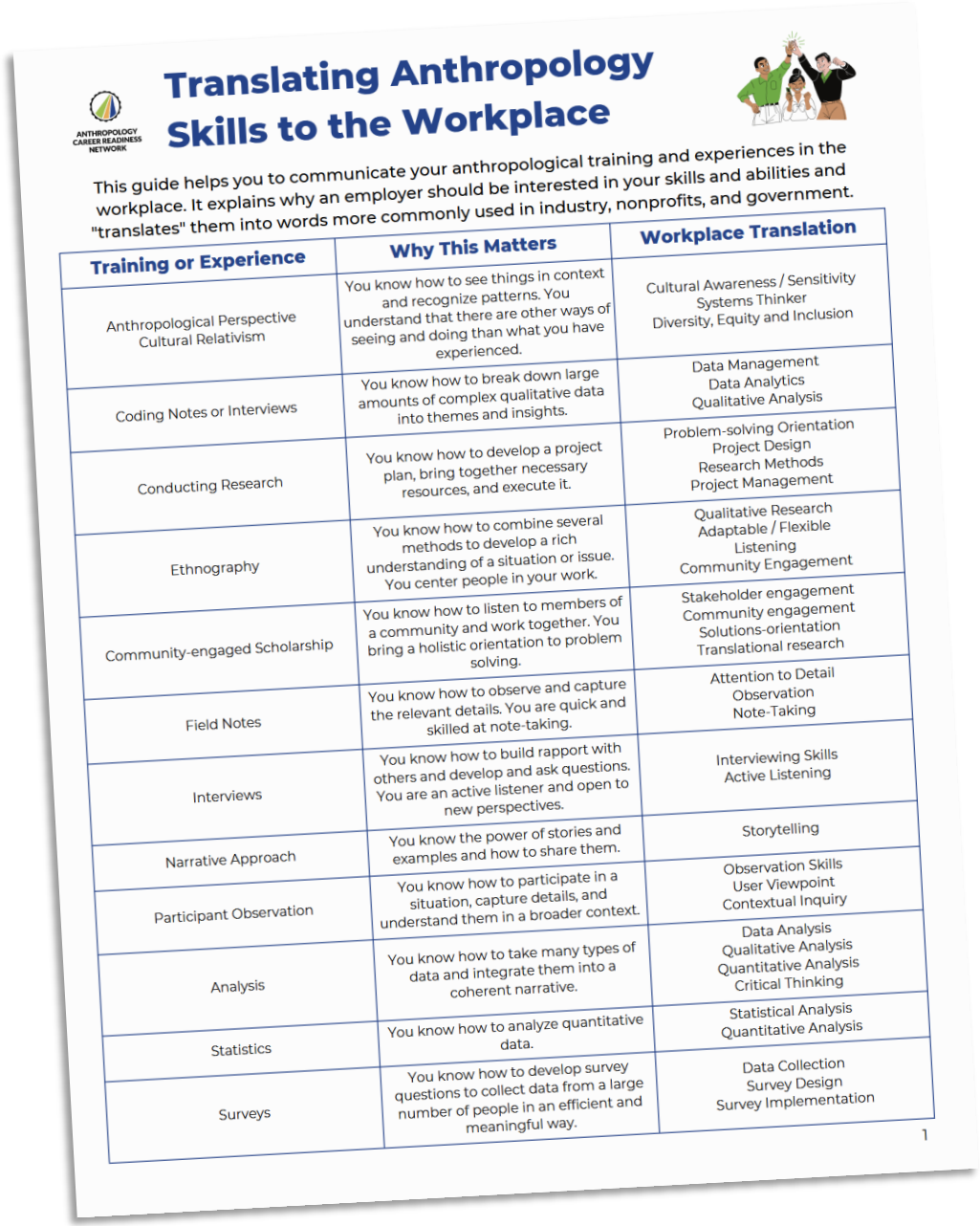
What surprised you?

Where do you want to focus first?

Where do you have questions?

Translating Anthropology Skills to the Workplace

- Know your audience
- Terminology can vary by sector
- Read the job description closely



Translating Anthropology Skills to the Workplace

This guide helps you to communicate your anthropological training and experiences in the workplace. It explains why an employer should be interested in your skills and abilities and "translates" them into words more commonly used in industry, nonprofits, and government.

Training or Experience	Why This Matters	Workplace Translation
Anthropological Perspective Cultural Relativism	You know how to see things in context and recognize patterns. You understand that there are other ways of seeing and doing than what you have experienced.	Cultural Awareness / Sensitivity Systems Thinker Diversity, Equity and Inclusion
Coding Notes or Interviews	You know how to break down large amounts of complex qualitative data into themes and insights.	Data Management Data Analytics Qualitative Analysis
Conducting Research	You know how to develop a project plan, bring together necessary resources, and execute it.	Problem-solving Orientation Project Design Research Methods Project Management
Ethnography	You know how to combine several methods to develop a rich understanding of a situation or issue. You center people in your work.	Qualitative Research Adaptable / Flexible Listening Community Engagement
Community-engaged Scholarship	You know how to listen to members of a community and work together. You bring a holistic orientation to problem solving.	Stakeholder engagement Community engagement Solutions-orientation Translational research
Field Notes	You know how to observe and capture the relevant details. You are quick and skilled at note-taking.	Attention to Detail Observation Note-Taking
Interviews	You know how to build rapport with others and develop and ask questions. You are an active listener and open to new perspectives.	Interviewing Skills Active Listening
Narrative Approach	You know the power of stories and examples and how to share them.	Storytelling
Participant Observation	You know how to participate in a situation, capture details, and understand them in a broader context.	Observation Skills User Viewpoint Contextual Inquiry
Analysis	You know how to take many types of data and integrate them into a coherent narrative.	Data Analysis Qualitative Analysis Quantitative Analysis Critical Thinking
Statistics	You know how to analyze quantitative data.	Statistical Analysis Quantitative Analysis
Surveys	You know how to develop survey questions to collect data from a large number of people in an efficient and meaningful way.	Data Collection Survey Design Survey Implementation

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DISCUSSION