Career Paths

Build Your Anthropology Skills Toolkit

January 29th 2025

AGENDA

01 **Introduction**

02 **Workshop**
with exercises

03 **Discussion**

04 **Feedback & Links**

UPCOMING WEBINARS

February 26th

Learning How to Build and Grow Your Network

March 19th

Exploring Domains of Practice

April

Setting Up and Conducting Informational Interviews

May

Turning Your CV into a Resume

June

Explaining Anthropology to People in Your Life

FACILITATOR

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Anthropology Career Readiness Network (ACRN)

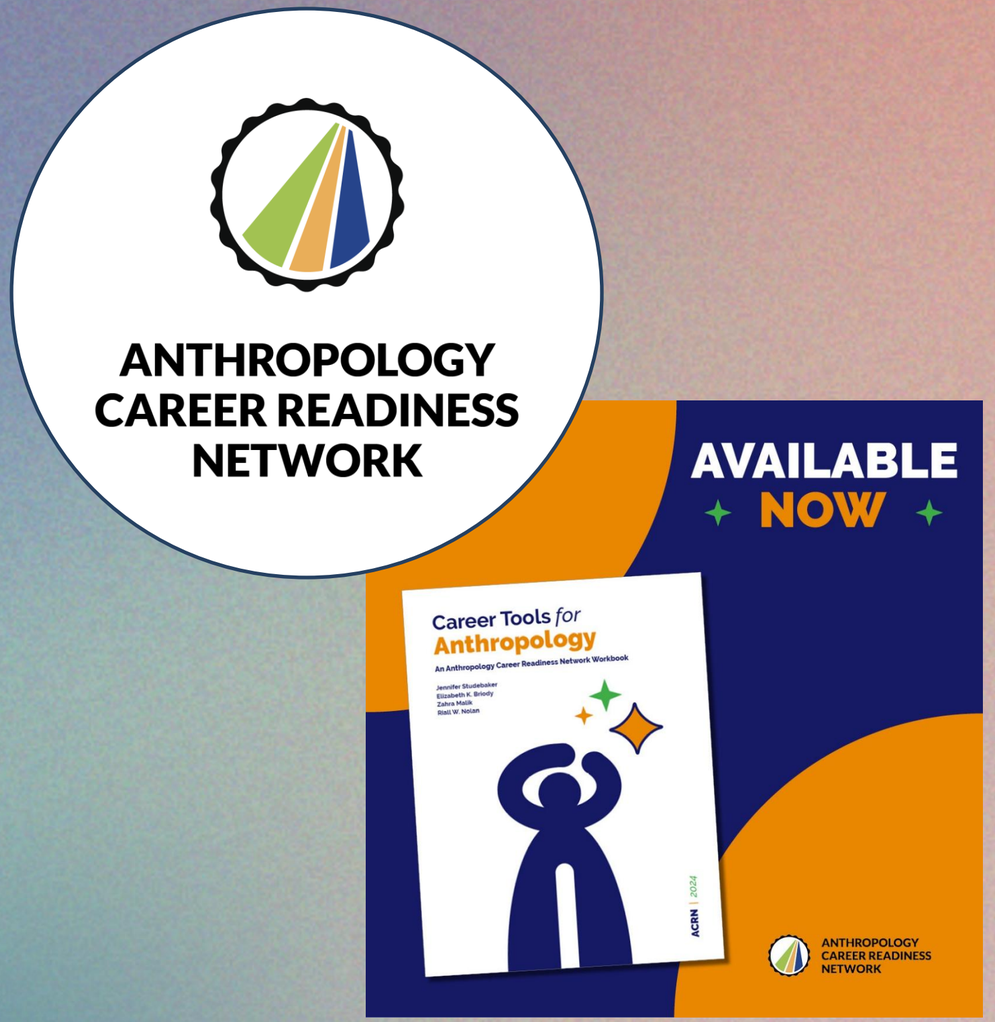
Our Mission

Helping to prepare the next generation of anthropologists to meet tomorrow's challenges and opportunities.

Our Resources

- Speaker's Bureau
- "How-to" Tools for Job Seekers and Instructors including our 2024 Workbook: *Career Tools for Anthropology*
- World of Work Blog
- Client-based Class Projects
- Departmental Advisory Initiative

and more!



SHARE IN THE CHAT

What are you looking forward to learning or experiencing in today's session and future webinars?

Why skills?

Employers need to know what you can do to know if you are a fit for the role.

How do I get experience?

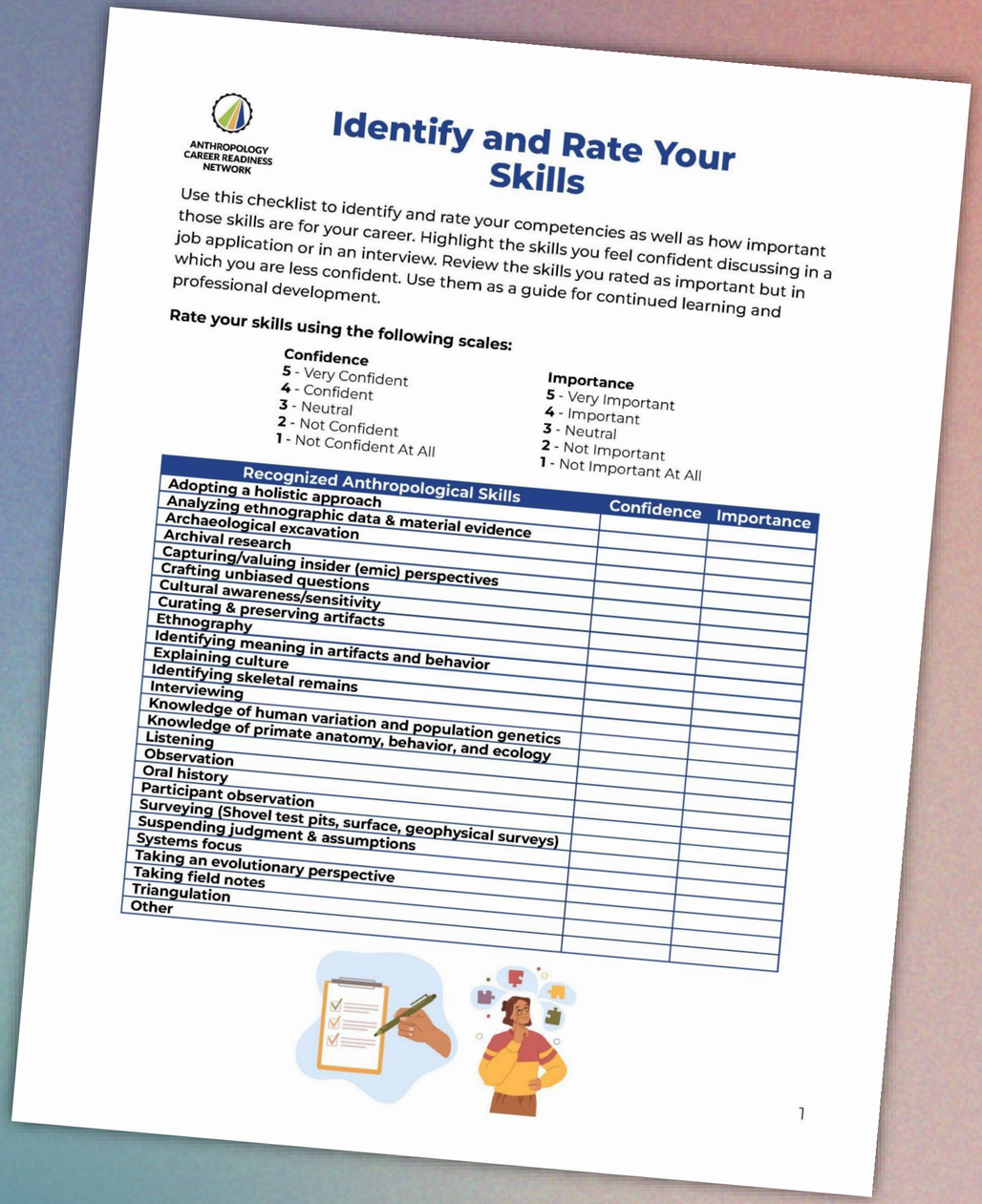
- Courses
- Internships
- Field Schools
- Clubs
- Volunteering
- On the Job

Identify and Rate Your Skills

Skill Sections
Recognized anthropology skills
Project and program work
Working with others
Communication
Technical abilities

Exercise: Pick 1 section on the tool right now to work through on your own.

(Silent work time - 8 mins)



ANTHROPOLOGY CAREER READINESS NETWORK

Identify and Rate Your Skills

Use this checklist to identify and rate your competencies as well as how important those skills are for your career. Highlight the skills you feel confident discussing in a job application or in an interview. Review the skills you rated as important but in which you are less confident. Use them as a guide for continued learning and professional development.

Rate your skills using the following scales:

Confidence
5 - Very Confident
4 - Confident
3 - Neutral
2 - Not Confident
1 - Not Confident At All

Importance
5 - Very Important
4 - Important
3 - Neutral
2 - Not Important
1 - Not Important At All

Recognized Anthropological Skills	Confidence	Importance
Adopting a holistic approach		
Analyzing ethnographic data & material evidence		
Archaeological excavation		
Archival research		
Capturing/valuing insider (emic) perspectives		
Crafting unbiased questions		
Cultural awareness/sensitivity		
Curating & preserving artifacts		
Ethnography		
Identifying meaning in artifacts and behavior		
Explaining culture		
Identifying skeletal remains		
Interviewing		
Knowledge of human variation and population genetics		
Knowledge of primate anatomy, behavior, and ecology		
Listening		
Observation		
Oral history		
Participant observation		
Surveying (Shovel test pits, surface, geophysical surveys)		
Suspending judgment & assumptions		
Systems focus		
Taking an evolutionary perspective		
Taking field notes		
Triangulation		
Other		

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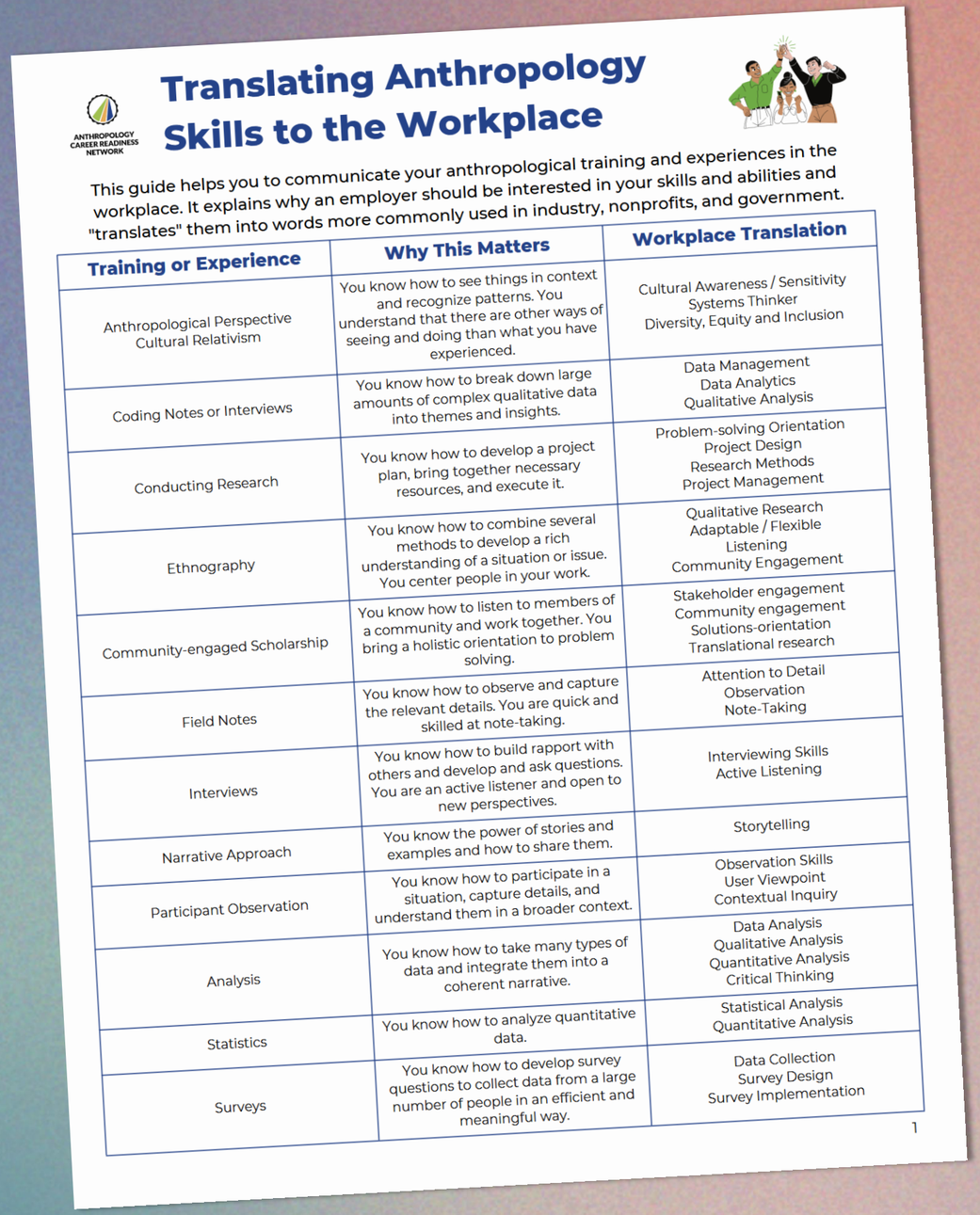
Any surprises?

Raise hand or
answer in chat.

Translating Anthropology Skills to the Workplace

- Know your audience
- Language can vary by sector
- Read the job description closely



ANTHROPOLOGY CAREER READINESS NETWORK

Translating Anthropology Skills to the Workplace

This guide helps you to communicate your anthropological training and experiences in the workplace. It explains why an employer should be interested in your skills and abilities and "translates" them into words more commonly used in industry, nonprofits, and government.

Training or Experience	Why This Matters	Workplace Translation
Anthropological Perspective Cultural Relativism	You know how to see things in context and recognize patterns. You understand that there are other ways of seeing and doing than what you have experienced.	Cultural Awareness / Sensitivity Systems Thinker Diversity, Equity and Inclusion
Coding Notes or Interviews	You know how to break down large amounts of complex qualitative data into themes and insights.	Data Management Data Analytics Qualitative Analysis
Conducting Research	You know how to develop a project plan, bring together necessary resources, and execute it.	Problem-solving Orientation Project Design Research Methods Project Management
Ethnography	You know how to combine several methods to develop a rich understanding of a situation or issue. You center people in your work.	Qualitative Research Adaptable / Flexible Listening Community Engagement
Community-engaged Scholarship	You know how to listen to members of a community and work together. You bring a holistic orientation to problem solving.	Stakeholder engagement Community engagement Solutions-orientation Translational research
Field Notes	You know how to observe and capture the relevant details. You are quick and skilled at note-taking.	Attention to Detail Observation Note-Taking
Interviews	You know how to build rapport with others and develop and ask questions. You are an active listener and open to new perspectives.	Interviewing Skills Active Listening
Narrative Approach	You know the power of stories and examples and how to share them.	Storytelling
Participant Observation	You know how to participate in a situation, capture details, and understand them in a broader context.	Observation Skills User Viewpoint Contextual Inquiry
Analysis	You know how to take many types of data and integrate them into a coherent narrative.	Data Analysis Qualitative Analysis Quantitative Analysis Critical Thinking
Statistics	You know how to analyze quantitative data.	Statistical Analysis Quantitative Analysis
Surveys	You know how to develop survey questions to collect data from a large number of people in an efficient and meaningful way.	Data Collection Survey Design Survey Implementation

DISCUSSION

SAVE THE DATE!

Career Paths

Learning How to Build and Grow Your Network

February 26th 2025

FEEDBACK

Share your thoughts!

tinyurl.com/CP12122024

Submit a topic:
www.padlet.com/careerpaths/aan

Watch the recordings:
www.tinyurl.com/AANCPYT

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